

MINUTES of Meeting held Tuesday 8 th August 2023 Attunga Public Hall

Meeting commenced following completion of AGM at 1:45 pm

1. **Chairperson** Lorraine Abra – re-welcomed all to the meeting.
2. **Present:** Lorraine Abra, Robyn Mowbray, Daron Johnson, Noel Hollis, Ian Regan, Vinnie Todd, Warren Brinkley, Vinnie Todd
3. **Apologies:** Lisa Hannaford, Margaret Markwick
4. **Membership:** Two new members pending following application by Kate Howard and Emily Tobin. (see AGM minutes)
5. **Risk Awareness Statement:** No risks identified including general good health confirmation expressed by all present
6. **Minutes of previous meeting:** Held 6 th June 2023
7. **Business arising from the previous meetings:**
 8. 7.1 Application to TRC for funding approval from Facilities improvement program (8 ceiling fans) not determined by TRC. (Closed in April.)
 - 7.2 Action Sheet for TRC incomplete works are listed:
 - 7.3 Hot water to cleaners sink incomplete by TRC
 - 7.4 Provision of pump to concrete water tank not completed.
 - 7.5 Replacement of amenities block lighting in hallway
 - 7.5 Attunga Tennis Courts are **not** complete because of irregular surface and courts holding water after rain. The front fence is excessively high (up to 200mm above the ground) allowing tennis balls to escape into Palmer Street. This is a potential safety risk because of repeated retrieval of tennis balls from the street.
8. **Correspondence In:**
 - 8.1 Fanny Lumsden Country Halls Tours expression of Interest. This has been reviewed and after due consideration it was: Moved Lorraine Abra that “because of financial risk and not being viable that proceeding with the possible event be cancelled.” Seconded Daron Johnson. Unanimously carried.
 - 8.2 TRC notification that the Annual Donations Program was now open and applications for funding will close on 5 th September 2023. The committee determined to find a suitable project for this application.
9. **Correspondence Out:** Nil
10. **Treasurer’s Report:** Accounts as per Treasurer’s Report
A verbal report was briefly discussed. In approximate terms there is \$2,823.52 credit in the Hall’s General Account, and a \$5,348.15 Term deposit remains with the Greater.
As a result of Covid restrictions there has been little financial activity for the past year. The Treasurer will present a formal written report for the end of the financial year (delay due to ledgers being with TRC for audit) at the October General Meeting.

11. **Booking Officer's Report:**

11.1 A Wedding reception has been booked for October 19 th 2023.

11.2 A Public morning tea has been arranged by the Attunga Public school for 24 th August 2023.

12. **General Business:**

12.1 Preparation of a History of Attunga information sheet for visitors ongoing. Discussion was held regarding placing signage to identify the sites (with owner permission) is ongoing. (Has any TRC decision been made about signage for villages entry from main roads?)

12.3 Preparation of letter of appreciation from Hall Committee to local residents who have been maintaining (mowing) public areas was placed on local notice board at shop over July 2023.

12.4 The committee determined to make application to TRC for the provision of seating within the bus shelter outside the Attunga school. There is none there at present. This is a bus interchange site. Correspondence to be prepared.

12.5 There was general discussion about the possible formation of a Neighbourhood Watch committee being established for Attunga. This is because of an increase in crime rates being reported by community members. Ongoing.

13. **Committee Projects:** (ongoing – can be added to at any time)

1. With the near completion of the resurfaced tennis courts on the Recreation Ground there was some Committee queries as to how the hire of the courts and ongoing management such as cleaning and security might be achieved. No response received as yet.

Note the tennis court fences on the Palmer Street frontage have still **not** been completed with large gap under entire front fence. TRC responsibility. See action list.

2. Possible fund raising activities for the Halls was discussed to be followed up e.g.

Flower Show

Ceramic painting opportunity

Market Day

Trivia Night

Dance Ball with a theme

14. **Business Without Notice:** included above.

15. **Next Meeting:** Proposed General Meeting for Tuesday 3rd October 2023 at the Hall at 1:00 pm

Meeting Closed at 2:15 pm (minutes taken and prepared by Ian Regan)

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Signature of Chairperson

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Signature of Secretary